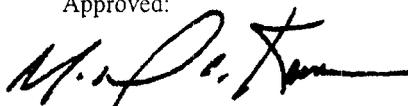


NNSA RECRUITMENT AND RELOCATION BONUSES AND RETENTION ALLOWANCES PROGRAM

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7. POINT OF CONTACT.
- a. Human Resources Department in the Service Center
 - b. Office of Human Resources at Headquarters

Approved:



Michael C. Kane
Associate Administrator
for Management and Administration

Attachments:

1. Composite Request Form
2. Recruitment Bonus Service Agreement
3. Relocation Bonus Service Agreement
4. Recruitment Bonus Checklist
5. Relocation Bonus Checklist
6. Retention Allowance Checklist – Initial Award
7. Retention Allowance Checklist – Recertification
8. Retention Allowance Checklist – Termination/Withdrawal

Distribution:

Deputy Administrators
Associate Administrators
Site Office Managers
Service Center Managers